



# TOWN MANAGER'S MONTHLY REPORT

## UPCOMING FOR MONTH OF: July

- ✓ **Town Council Meeting:** Friday, July 8 @ 9:00 am
- ✓ **Town Council Workshop:** Wednesday, July 27 @ 5:00 pm (if needed)

## DEPARTMENTS

### Code Enforcement, Joe Hinks (see att'd report)

- Issued 28 building permits in June.
- Conducted 15 property inspections in June.

### Public Works, Supervisor Jon Stiffler

- Replaced stop sign at Kent Place.
- Washed memorial brick area.
- Looked at drain issue on Black Gum.
- Trash cans have returned to beach, but more may be added as beach corrects itself from storm.
- Replaced porch railing on side entrance door to PD building.
- 7-day-a-week beach trash has begun.
- Assembled new beach wheelchair.
- Measured streets for possible speed humps.
- Daily cleaning of mobi-mats on beach access.
- Looked at speed signs on Tamarack and Black Gum. Town Manager is looking for grant programs to replace them.
- We were required by Doug Long, Park Superintendent at Delaware Seashore State Park, to remove a volleyball net from state parks property.
- Re-painted no parking spot in Sandpiper Village north walkway.
- Purchase order sent to Iron Source for FY23 approved snowplow for 2022 F350 truck.
- Bulkhead has been repaired at Peterson and Anchorage; waiting on plants to be planted.
- Trimmed back a few dead bayberry trees along walkway.
- Daily maintenance of town limits.

### Beach Patrol, Captain Ryan Dacey (see att'd report)

### Town Hall, Town Manager Maureen Hartman

- Along with Mayor Saxton, met with DNREC representatives regarding the beach, dunes and damaged ADA beach ramp.
- Met with Joe Hinks and Comcast construction reps to go over progress on Petherton.
- DFIT finance committee on June 1 and DFIT Board of Trustees meeting on June 8.
- Virtual meetings with Mayor and Comcast reps to discuss overall progress in Town.
- ACT meeting on June 2.

- Met several times with Canal Water Quality and assisted the liaison and chair. Attended CWQ meeting.
- Meeting with Chief & Councilwoman Dondero on June 6.
- Assisted the SBHS President on June 10.
- Worked with Code Enforcement and Public Works on numerous issues throughout Town.
- ICMA webinar on June 14.
- Attended commemorative event for Lewes Mayor Ted Becker on June 17.
- Attended the South Coastal Village Volunteers Steering Committee event on June 20.
- Working with Town Solicitor and architect on town renovation project (contract).
- Assisted residents (email and phone) with questions regarding canals and other miscellaneous issues.
- Along with Councilman Shaw, met with Envirotech on June 21.
- Assisting Chief with a grant for the repair/replacement of the speed signs.
- Preparing for auditors with Finance Director.
- Responded to FOIA requests.
- Public Works Supervisor and I met with DNREC Park Superintendent, Doug Long, about a volleyball net on the state beach.
- Met with Councilman Shaw to discuss possible upgrades to the meeting room for virtual meetings.
- Last ARPA tranche in the amount of \$141,953.08 was received. Since South Bethany elected to use the centralized legal resource and signed a contract with Barnes and Thornburg, this number reflects the original amount, less a new discounted rate of 0.39% (or 0.0039) that was deducted per the agreement made last year. The percentage was originally .4% but because there was such a positive response to the legal resource, that figure was reduced. The reduction was approved by both Barnes and Thornburg and the Governor's office.